



PURCHASE ORDER

PO Number: 303-1-0391

Requisition Number: 303-1-00790

Order Date: 1/13/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Other
6506 Bolm Road
Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

18004623007
TL ABBOTT INVESTMENTS LLC
DBA ALPHAGRAPHICS
2714 WEST AVE
SAN ANTONIO, TX 782012238
Vincent Barrera
Phone:210-344-5200, Fax:210-349-0505
state@presto-printing.com

Business cards for surplus property employees

TSB PO No. 21047345

Description TSB Contract No.966-A1

TFC Contact:

Bridget Hunter, (512) 933-8487

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Business Cards for Brian McCommas Thermography Printing, 1 Colors, 1 Side Quantity: 250 Color: Black Artwork: TFC Black Seal Sample: See attached						
NIGP Class: 966	1	Box (250)	\$27.50	1/13/2021	3/15/2021	\$27.50
NIGP Item: 07						
Object Class: 273						
Reimbursement Type: Not Reimburseable						
Notes: Charge to Org Code 0317						

Business Cards for Tony Esparza
 Thermography Printing, 1 Colors, 1 Side Quantity: 250 Color:
 Black Artwork: TFC Black Seal Sample: See attached

1 Box (250) \$27.50 1/13/2021 3/15/2021 \$27.50

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Notes: Charge to Org Code 0317

Business Cards for Matthew Coy
 Thermography Printing, 1 Colors, 1 Side Quantity: 500 Color:
 Black Artwork: TFC Black Seal Sample: See attached.
 Please charge to ORG 0330.

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Notes: Business Cards for Brian McCommas
 Thermography Printing, 1 Colors, 1

Black Ink On Second Side - 500 Each
 Matthew Coy
 Sample: See attached

1 Box (500) \$37.50 1/13/2021 3/15/2021 \$37.50

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Notes: Charge to Org Code 0330
 Free shipping due to order exceeding \$50.00

Black Ink On Second Side - 250 Each
 Brian McCommas
 Sample: See attached

1 Box (500) \$10.00 1/13/2021 3/15/2021 \$10.00

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Notes: Charge to Org Code 0317
 Free shipping due to order exceeding \$50.00

Black Ink On Second Side - 250 Each
 Tony Esparza
 Sample: See attached

1 Box (250) \$8.00 1/13/2021 3/15/2021 \$8.00

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Notes: Charge to Org Code 0317
 Free shipping due to order exceeding \$50.00

1 Box (250) \$8.00 1/13/2021 3/15/2021 \$8.00

Grand Total \$118.50

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Executive
Program	Surplus Property - Federal/State
Phone	512-993-8487
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	'A' Purchases as Automated Term Contracts using TxSmartBuy
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)